

LENZIE TENNIS CLUB

Annual General Meeting

The 134th AGM of the Club will be held in the Clubhouse on **Monday 12th December 2022 at 7.30p.m.**

Our A.G.M. is an opportunity for you to hear about what is going on at the club, what we plan for the future and to have your say. As a valued member, your continued support enables the Club to progress.

As a charitable organization, we are required to hold an AGM to carry out all business under our Constitution. Please show your support for the club, trustees and committee by attending this important meeting.

As this will be the first AGM in the clubhouse since Covid we are pleased once again to offer the chance to chat to other members informally after the meeting with mulled wine, mince pies, tea and coffee.

You are respectfully reminded that only Full Adult Members, Family Adult Members, and Honorary Life Members can vote at the A.G.M., although members of all categories are welcome to attend.

The Trustees and I look forward to seeing you there.

Yours sincerely,



Jacqueline Forbes
President

A.G.M. Agenda

1. Apologies for absence.
2. Minutes of the 2021 A.G.M.
3. Matters arising.
4. President's report.
5. Accounts for the year 1st September 2021 to 31st August 2022.
6. Election / re-election of Charity Trustees (maximum 6no.)
7. Election / re-election of Committee Members (maximum 4no.)
8. Appointment of Office Bearers -
 - a) President (Trustee)
 - b) Vice President (Trustee or Member)
 - c) Secretary (Trustee)
 - d) Treasurer (Trustee)
9. Appointment of Welfare Officer
10. Appointment of Independent Examiner.
11. Subscriptions for the year 2023/24.
12. Club Development.
13. Coaching Report.
14. 200 Club 'Big' Draw
15. Any other competent business.

Minutes of 2021 Annual General Meeting

7.30pm Monday 12th December 2022

Held in the Clubhouse

Attending :

Iain Cavin, Hugh Wright, Liz Hunter, Dilys Kerr, Fraser Joss, Mike Bradley, Claire Bradley, Malcolm McLean, Linda Burns, Allison Smith, Marian Martin, Gary Watson, Ina Withers, Anna Forbes, Alison Walker, Aileen McDonald, Campbell Pyle, Julie English, Jane Nicholson, Jim Donachie, David Reid, Claire Reid, Hilary Sneddon, Mark Taylor, Jim Lyon

1.0 Apologies for absence

Annette Fabling, Jacqueline Forbes, Alex Bickett, Alex Wilkie, Allwyn Crawford, Fiona Wright, Keith Joss, Claire Stanley, Ken MacLeod, Fiona Somerville, Jeanette McMenemy.

2.0 Minutes of the 2021 AGM

Adopted. Proposed by Aileen McDonald, seconded by Dilys Kerr

3.0 Matters arising

None

4.0 President's Report

The Report has been issued to Members in advance of the AGM.

Claire noted that the Ladies 1st Team competed in Division 2 this year which was the highest division achieved for many years. Unfortunately the team finished 2nd bottom of the division.

The Report is attached – Appendix A.

5.0 Accounts for the year 1st September 2021 to 31st August 2022

The annual accounts have been issued to Members prior to the AGM.

With no questions on the accounts, these were proposed for acceptance by Liz Hunter and seconded by Fraser Joss. They were accepted unanimously. Thanks to Mark Taylor for filling the role of Treasurer and for Gary Watson reviewing the accounts as the Independent Examiner.

The Accounts are attached – Appendix B

6.0 Election / re-election of Charity Trustees (maximum 6no)

Jacqueline Forbes has decided to step down as a Trustee for the coming year, with Mike Bradley agreeing to take up this position.

On behalf of the Trustees and Committee, I wish to thank Jacqueline for her service as President over the past 3 years, probably the most difficult 3 year period in the life of the Club. She was elected President in November 2019 and from that day until today she has led the Club, with the help of very committed Trustees and Committee Members, through an extremely difficult period of bad times during which she was able to deliver many good steps forward for the Club as well.

Bad times – through the Covid years involving a period of shut down followed by an extended period of restricted play. Good times – a strong and successful push for funding for and then

implementation of new floodlights and a new artificial grass carpet for 3 courts together with repainting court 4.

All other existing Trustees are willing to stay on for another year.

As no other nominations were made / received, the following were elected to be Trustees for the coming year :>

Mike Bradley, Mark Taylor, Liz Hunter, Hugh Wright, Dilys Kerr, Iain Cavin

All Trustees were approved at the meeting unanimously.

7.0 Election / re-election of Committee Members (maximum 4no)

Alex Wilkie and Alex Bickett have stated that they wish to step off the Committee. The Trustees wish to thank them to their service to the Club over the past number of years.

Other nominations were sought from the floor, however no names were put forward.

The following were elected to be Committee Members for the coming year :>

Fraser Joss, Annette Fabling

The Committee Members were approved at the meeting unanimously.

8.0 Appointment of Office Bearers

The following were elected unanimously and unopposed:>

President : Mike Bradley. Proposed by Dilys Kerr; seconded by Hugh Wright

Vice President : yet to be filled

Secretary : Iain Cavin. Proposed by Mike Bradley; seconded by Liz Hunter

Treasurer : Mark Taylor. Proposed by Iain Cavin; seconded by Fraser Joss

9.0 Appointment of Welfare Officer

Allison Smith has decided to step down from this position. The Trustees and Committee wish to thank her for her service to the Club for the past number of years.

Nominations were sought from the floor, however no names were put forward.

Position to be filled.

10.0 Appointment of Independent Examiner

Gary Watson offered his services again for next year and this was unanimously accepted by the meeting. He was thanked for his input this year.

11.0 Subscriptions for the year 2022/23

The proposed subscription levels have been issued to the Members in advance of the AGM.

The proposals were approved at the meeting unanimously.

The subscriptions are attached – Appendix C.

12.0 Club Development

Iain Cavin presented the Club Development report.

The report is attached – Appendix D.

13.0 Coaching Report

The Coaching Report was distributed to the Members in advance of the AGM.

The report is attached – Appendix E.

14.0 200 Club “Big” Draw

The December 2022 draw was made and the winner of the £25 prize was No.22 - Keith Joss.

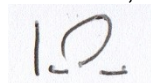
The annual “big” draw was made and the winner of the £150 prize was No.7 – Ken Macleod

15.0 A.O.C.B

None

With no further business, Iain Cavin thanked the Members for their attendance.

Minutes prepared by
Iain Cavin, Secretary, Lenzie Tennis Club (SCIO)



Appendices

- A. President's Report
- B. Accounts
- C. Subscriptions for the year 2022/23
- D. Club Development Report
- E. Coaching Report

President's Report 2022

2022 has been another successful year for Lenzie Tennis Club following on from two challenging Covid years. We currently have 262 members which is down on 2020/21 but greater than pre-covid numbers. Overall, the club is in a healthy position. We have a good balance at the club, with both a large number of junior members and adults.

I would like to thank all the Committee members and Trustees for all your hard work and dedication in the running of Lenzie Tennis Club. Special thanks to Hugh Wright for his regular Newsletter and updates to members, Dilys as our Club Main Contact, Iain Cavin our Club Secretary and Mark Taylor for his work as Treasurer.

Although 2022 was a year with many highlights, the club was saddened by the passing of a long-time member and previous President, Stuart Hunter. Stuart was a well-liked and prominent member who is dearly missed by everyone who knew him.

The Club held a quiz night in October at Lenzie Rugby Club to raise money for a defibrillator. We raised a huge amount of £1087. Thank you to everyone who helped make the night a great success. Special thanks to Mark Taylor, Fraser Joss and Dilys Kerr for their help with the organisation of the Quiz Night. Since then, a number of members have attended defibrillator training courses. A big thank you to Hilary Sneddon for running these sessions for us.

2022 was a remarkably successful year for some of our teams. In the Summer League, the Men's 1st team notably won their division and championship playoff without dropping a single set and continued their success by winning the Junior Calcutta Cup. The Ladies' 2nd team won their division and championship playoff, The Men's 2nd team also won their division. A special congratulations goes to Christopher Divers for winning Player of the Year for the West of Scotland.

The junior teams also had success this summer with the boys U16 teams winning their division and championship playoff. Thank you to Alison Skipp our Head coach for running her coaching programme for both junior and adult members. Alison has continued to play a big part in encouraging new juniors and adults to take out membership of the club.

Lenzie Tennis Club received an impressive £2261.93 from the Co-op as a local cause for the construction of a disability toilet in our clubhouse. Thank you to all the members and families who helped the club raise this money. To add to this achievement, Lenzie Tennis Club has subsequently been chosen again as a local cause for 2022-2023. If you are currently a member at the Co-op, please choose us as your cause when you shop at the Co-op. If you are not currently a member, please consider joining. Lenzie Tennis Club will receive 1p for every pound you spend on Co-op products. Additional funding of £1,300 was awarded by the EDC Community Grant towards the disability toilet. Based on current quotations this will cover approximately half of the costs. The club also received £7,000 from Lenzie Estate Company

Limited. This funding is specifically to encourage junior participation in sport. Most of that funding will be used to run taster sessions for local schools. It will also allow us to buy specific equipment for those sessions.

Going forward, there are a number of areas that still require our attention. It is our hope that we will be able to continue renovating the Clubhouse and outside area. Although, the club finances remain in a healthy position, it does cost a significant amount each year to run the club. So, the Club will need to rely on our own funds both from membership fees and our own fundraising events.

Lenzie Tennis Club (SCIO)
Balance Sheet as at 31st August, 2022

2021	Fixed Assets	Cost	2022
80	Land	80	80
	Current Assets		
38735	Current Account		46386
12000	Sinking Fund		20000
<u>50815</u>	Total Assets		<u>66386</u>
	Current Liabilities		
4167	LTA Hardship Loan		2500
4722	Bank Bounce Back Loan		3722
<u>8889</u>	Total Liabilities		<u>6222</u>
<u>41926</u>	Net Assets		<u>60244</u>
	Capital Position		
35162	Brought Forward		41926
6764	Surplus (Deficit)		18318
<u>41926</u>			<u>60244</u>

Prepared from the records of Lenzie Tennis Club (SCIO) and is a true reflection of the Club's financial position as at 31/8/22

G. Watson

Gary Watson
Examiner
05/12/2022

Lenzie Tennis Club (SCIO)
Income for year ended 31st August, 2022

2021	Income	2022
-	Club Championship Fees	128
2973	Court Income (Rent from Coach)	5731
-	Easter Camp	-
-	Summer Camp	-
300	E.D.C Grant	-
40	Energy Supply Refund	-
895	Fundraising	440
100	Key Deposits	20
90	Match Balls (Players Contributions)	328
30239	Subscriptions	27558
155	Sundry Income	165
219	Ball Sales	-
1095	200 Club	780
-	LTA Refund	-
-	Lenzie Estate Company	7000
-	Land Trust Grants	-
-	E.D.C Covid-19 Lesiure Grant Fund	-
176	Pay & Play	10
<u>36282</u>		<u>42160</u>

Lenzie Tennis Club (SCIO)
Expenditure for year ended 31st August, 2022

2021	Expenditure	2022
810	Affiliation and Competition Fees	4205
1060	Cleaning	1144
-	Clubhouse Repairs	6368
274	Coach Commission	435
713	Energy Supply	1085
3246	Ground Maintenance	-
743	Insurance	678
-	Leaf Blower	-
-	Key Refunds	50
323	Tennis Balls	920
-	Coaching Balls	472
-	Water Rates	-
459	Sundries	1123
324	Engraving	135
158	T.V. Licence	159
104	Website	90
-	Subscription Refund	934
726	Purchase of Keys	450
-	Defibrillator	1338
617	Halliday Lighting	-
-	DOE Sport	1823
-	PSD(Project Management)	240
-	Viridor Fees	-
-	Land Trust Fees	-
375	200 Club	395
1853	Floodlights	-
2958	Court Painting	-
4497	Clubhouse Maintenance	1029
10278	Court Maintenance	660
	LTA Hardship Loan	-
	Bank Bounce Back Loan	109
<hr/> 29518 <hr/>		<hr/> 23842 <hr/>

LENZIE TENNIS CLUB (SCIO)
(Scottish Charity No. SC049633)

PROPOSED SUBSCRIPTIONS – SEASON 2023/24

The following are suggested subscriptions for the season from 1st April 2023 to 31st March 2024.

2022/23		2023/24	
FAMILY	£ 432.00 (1)	FAMILY	£ 450.00 (1)
ADULT	£ 199.00 (1)	ADULT	£ 211.00 (1)
ASSOCIATE	£ 104.00 (1,2)	ASSOCIATE	£ 107.00 (1,2)
STUDENT	£ 104.00 (1,3)	STUDENT	£ 107.00 (1,3)
JUNIOR (BORN 2004-2008)	£ 79.00 (1)	JUNIOR (BORN 2005-2009)	£ 82.00 (1)
JUNIOR (BORN 2009-2013)	£ 54.00 (1)	JUNIOR (BORN 2010-2014)	£ 56.00 (1)
MINI (BORN 2014 OR LATER)	£ 34.00 (1)	MINI (BORN 2015 OR LATER)	£ 35.00 (1)
ADULT + 1 CHILD	£ 138.00 (1,4)	ADULT + 1 CHILD	£ 142.00 (1,4)
ADULT + 2 CHILDREN	£ 172.00 (1,4)	ADULT + 2 CHILDREN	£ 177.00 (1,4)

- NOTES :
1. 5% Discount (approx.) would be available for early payment.
 2. Associate members may only play Monday to Friday 9a.m. to 6 p.m.
 3. Student Membership is available to a person who has a valid matriculation card.
 4. Adult must be parent/guardian/person over 18 years of age living at same address as child/children. **Children must be born 2010 or later.** Play only permitted Monday to Friday from 9a.m. to 7p.m, and Saturday and Sunday from 9a.m. to 2p.m. (Subscription is equal to associate plus mini/two mini memberships.)

ADDITIONAL NOTES:

- a) We have not increased membership fees for the past two seasons. With the increasing price of energy and other costs the trustees and committee regrettably have to recommend an increase in fees for the 2023/24 season. There will continue to be a reduction of approx. 5% for early payment.
- b) Tennis Scotland expect member clubs to raise membership fees each year to maintain and increase their sinking fund. This sinking fund is to allow for anticipated ongoing upgrade of facilities.
- c) The club does not charge extra for the court lighting.

Club Development Report

12 December 2022

As stated at last year's AGM, following on from the large investment on the playing side in 2020 with the installation of new floodlights, the laying of a new court playing carpet, and the re-painting of Court 4, we have again this year concentrated on improving our remaining facilities, ie the clubhouse and club surrounds.

In 2022, we have achieved the following in the way of improvements and maintenance :

- adjustment to doors internally
- unblocking of drains
- external paving installation to and at the kitchen door
- external fascia cladding to the clubhouse
- the usual filling of potholes in the lane down from Lindsaybeg Road
- erection of shelving in the coaching cupboard

On the planning front, ie not at the installation stage, we note :

- construction of a disabled toilet. A large amount of funds have been raised for this project and so planning is proceeding. Currently we have architectural plans arranged by Malcolm McLean, one of our Members, and these have been submitted to East Dunbartonshire Council to obtain a Building Warrant, ie for approval to construct.
- in the same way, we have plans to upgrade the changing rooms and toilets. Upgrading of these clubhouse areas has been brought up by many of our Members every year for a great length of time. So plans are in place, but the actual upgrading will depend on future finances.
- upgrading of fire alarms within the clubhouse. The Council have instructed us to have a hard wired system in place.
- path lighting
- 24 hour electrical circuit internally for heaters

Planning ahead on the playing side is also continuing with a view to laying a carpet on court 4. To allow us to plan properly, a budget estimate was received from Doe Sports Scotland in the amount of £17,000.

A tennis practice wall also came into our discussions for the future, however this was put on hold for this year as the cost of a noise reducing wall was estimated to be £10,000.

Finally a big thanks to all who came down and put in a shift at the Club's Maintenance Day in May.



Iain Cavin <iain.cavin@gmail.com>

Coaching report for AGM Dec 2022

1 message

Alison Sharp <alison@prosharptennis.co.uk>
To: Iain Cavin <iain.cavin@gmail.com>

11 December 2022 at 13:36

Dear Lenzie Tennis Committee & Members,

I'd like to apologise for my absence at this year's AGM. We've had a family bereavement this time in Daves side of the family & some very sad news this weekend.

I'm so very sad to let you all know our junior member Maxwell Cay passed away on Saturday morning. Maxwell has fought so hard every step of the way in his recovery over the past few months. We've kept in regular contact with his mum Gillian. We've sent Gillian in with cards & presents from his peers at Lenzie Tennis Club which perked him up & took his mind off being stuck in hospital. I've coached Maxwell throughout my time at the club. He completed his Duke of Edinburgh award with me. Maxwell was a real character & very highly thought of at Lenzie Tennis Club. Maxwell was a big part of the junior 16u team that won the league this year. Maxwell will always be a part of Lenzie Tennis Club & will be sorely missed on the courts. My deepest thoughts & condolences are with Gillian & family.

I'd like to thank Jacqueline for all her hard work & continuous support over the last 3 years as president. I'd also like to thank Allwyn for covering the last block of coaching at short notice. As always, a huge thanks to the committee for all their hard work & to the parents & players for their continued dedication & commitment.

A lot of you are aware but I'm just communicating that due to family bereavements, illness & planned annual leave it seemed like I was away for a long time. During that period there was a few cancellations due to weather which was unfortunate. I was not around to run indoors & make last minute checks to courts where required. It was unfortunate that we had a batch of very wet weather. Allwyn quite rightly had to make a decision on all sessions for that day whilst she was in charge. Again, I'd like to thank Allwyn for taking charge of this during my holiday period. I'd also like to say thank you to the other volunteers involved Jacqueline, Anna, Dilys, Iain & Ronan.

On my return I could not & would not put a new block of coaching on as planned. I have instead spent over 2 weeks running make up sessions only. I worked with parents & communicated with everyone through the app, what's app & Facebook keeping them updated with reminders. The majority have been very thankful & more than happy with all the make-up sessions being offered. I have been extremely flexible with these sessions & everything is now up to date. All our bookings state we do not offer refunds. This is available to view when you book a term through the app. Our booking policy is also available to view on our website www.prosharptennis.co.uk

It's been another busy year which has seen some changes to the coaching team. Best wishes to Joe now at Edinburgh University. All the best to John & Fraser in their new positions. Moving forward I will be at the club as much as possible running most sessions along with my better half!

The plan for the new year is to continue our hard work on the coaching programme. Pro Sharp would like to agree any times out with the coaching programme where 1 court can be used for individual lessons for members. The 7pm slot is an option that could allow people to book a regular slot. If the player is a member, they could book the court, but Pro Sharp still pay the court fee as agreed. Moving forward from January I'll be running most squads which is what people like best from feedback. But I have several juniors who represent the club that would really like a regular slot for individuals & I'd love to be able to offer them a regular slot to help them develop & compete more.

We will continue to enter junior teams in the new year, but Pro Sharp will require more parent input with a team captain to oversee each team. I try my best across multiple teams to oversee it all but the teams with parent input as captain work better. The 9U boys team competed to a high level with most matches going to 5-4. Unfortunately, we didn't qualify for the play offs. However, 2 of our players finished in the top 3 for individual match results. All our junior players have done Pro Sharp & Lenzie Tennis Club proud the way they have conducted themselves at matches & the sportsmanship they showed.

Our mini club championships went ahead as planned & was a very successful event.

- Red winner Isla
- Orange winner Seth
- Orange girl's winner Olivia
- Green winner Cameron

Again, congratulations to all the players that competed. It was the highest standard of mini club championships I have seen since I started at the club.

Our junior club championship was postponed due to Maxwell being in hospital. We had planned to complete this & schedule a date early in the new year to do so.

Another highlight of the year was the 16U boys' team who won their Tennis West summer league. This is the first event that has been won by our juniors. The hard work, team spirit & dedication was incredible to see. Every one of you played your part in the team & it really was a team effort. A huge thanks to all the parents for contributing to make it happen.

Pro Sharp will continue their strong partnership with active schools. We strive to be inclusive & are keen to develop even stronger links with local schools. In the new year we plan to do a lot of ASN work in local schools which we have funding for. We would love to develop a disability programme at the club once we have the facilities required.

Our Christmas party & awards was the best so far! Dave & I went all out with new lights, new decorations & our new blow-up Santa & Nutcracker! Thank you for the gifts, the kind words & for everything! Everyone received a card & present from Pro Sharp. A big round of applause & thanks was given to our president Jacqueline for all her support & help with the juniors.

Our award winners were

- Best Sportsperson - Tavish
- Most Improved - Abigail
- Hardest Worker - Eva
- Player of the Year - Joseph

Lastly next year I would like to see what funding & sponsorship is available for some of our stronger juniors. I'm also looking into finding ways to take juniors to tournaments in the summer next year. What funding is available & how we could make this happen.

If anyone has any suggestions or ideas, please do not hesitate to contact me at alison@prosharptennis.co.uk

Wishing you all a Merry Christmas & a Happy New Year when it comes.

Alison
Pro Sharp Tennis

Sent from [Outlook for iOS](#)