

## Risk Assessment for Lenzie Tennis Club (SCIO) December 2021

Name of Assessor: Jacqueline Forbes, Club President

Description	Hazard	Risk Rating	Who might be harmed and how	Control Measures	Resultant Risk Rating	Responsibility
<b>1. Playing area</b>	Courts	M	Players – slip, trips	<ul style="list-style-type: none"> <li>Courts must be checked before use and any extraneous objects removed</li> <li>Moss, algae and vegetation treated as required</li> <li>Ensure that net fixtures and posts are secure and safe</li> </ul>	L	Players and committee
	Fencing	M	Players – cuts from loose wiring Spectators/public from balls hit through holes (over fencing)	<ul style="list-style-type: none"> <li>Fencing should be checked on a regular basis</li> <li>Holes should be repaired when necessary</li> </ul>	L	committee
	Floodlights	M	Players – collisions into wiring columns  danger from insufficient light.	<ul style="list-style-type: none"> <li>Padding installed early 2021</li> <li>Floodlighting should be serviced as required</li> <li>Lights should be switched on when necessary</li> </ul>	L	committee
	Weather	M	Players – slips, falls	<ul style="list-style-type: none"> <li>Courts must be checked before use</li> <li>Play not permitted when courts are icy</li> </ul>	L	Players and committee
<b>2. General play</b>	Personal injury	M	Players – collisions, trips, slips	<ul style="list-style-type: none"> <li>Players should be taught court awareness</li> <li>Players should ensure that they have the correct footwear for the conditions</li> <li>Players should be medically fit for the activities they plan to take part in</li> <li>Ideally players should warm up before play</li> <li>Eating and chewing while playing is not permitted</li> <li>It is recommended that any jewellery be removed or taped up</li> <li>Consider danger to players with poor coordination or reaction speed</li> <li>Ensure that players' equipment bags are positioned off the courts or on/around the provided benches and are not in a dangerous position for other players</li> <li>Loose balls should always be removed from the playing area</li> </ul>	L	Players, coaches and committee

				<ul style="list-style-type: none"> <li>• Players (especially beginners and juniors) should be warned of the dangers of colliding with netting benches, posts and fencing.</li> </ul>		
<b>3. Spectators</b>	Personal injury	M	Spectators- impact injuries	<ul style="list-style-type: none"> <li>• Spectators should remain outside the playing area</li> <li>• Spectators should stand back from the fencing</li> </ul>	L	Players, spectators and committee
<b>4. Coaching</b>	Personal injury	M	Players – collisions, trips, falls	<ul style="list-style-type: none"> <li>• All activities must have appropriate staffing ratios</li> <li>• Junior players must be supervised at all times.</li> <li>• Coaches must be suitable qualified</li> <li>• Coaches should ensure that participants are suitable dressed and with adequate footwear</li> <li>• Activities must be suited to the age and ability of the participants</li> <li>• Participants should have adequate levels of fitness for the activities</li> </ul>	L	Coaches and committee
<b>5. Social activities</b>	Barbeques, American tournaments etc.	M	Club members, guests – falls, trips, burns Juniors access to alcohol	<ul style="list-style-type: none"> <li>• Ensure that any games or other activities are held away from cooking areas</li> <li>• Ensure that cooking areas are supervised and that all necessary precautions are taken</li> <li>• Depending on the specific social event, ensure that additional control measures are put in place when necessary</li> <li>• No alcohol should be left in the clubhouse after matches or social events</li> </ul>	L	Players, parents (of juniors) and committee
	Illness, accidents, injuries	M	All club members- illness. falls, trips, collisions, other incidents	<ul style="list-style-type: none"> <li>• Ensure that the first aid box is adequately equipped and checked regularly</li> <li>• Ensure that all club members are aware of the location of the first aid box</li> <li>• Ensure that access to the clubhouse is available during all club sessions</li> <li>• Ensure that means of communication with emergency services are available at all club sessions</li> <li>• Ensure that all accidents are recorded in the accident book which should be kept in the clubhouse</li> </ul>	L	Committee and players

<b>7. Safeguarding</b>	Photography, video and data protection	M	Sharing images on social media (see separate safeguarding policy)	<ul style="list-style-type: none"> <li>• The membership form asks for consent to display telephone numbers, use images in the clubhouse and the website</li> <li>• Members of the public taking photos or videos of anybody on the courts (especially juniors) must be challenged by the members present</li> </ul>	L	Players, committee and parents
<b>8. Outside Area</b>	Trip hazard on stairs and slabs.	M	Club members, guests – trips and falls	<ul style="list-style-type: none"> <li>• Ensure the slabs and steps are in good order.</li> <li>• Ensure outside lighting is working on the timer and bulb does not require replacing</li> <li>• Ensure steps and slabs are salted in icy conditions</li> </ul>	L	Committee

H – High risk

M- Medium Risk

L – Low risk