

## **Minutes of 2021 Annual General Meeting – On-line (Zoom)** **7.30pm Monday 30<sup>th</sup> November 2021**

### **Attending (On-line) :**

Iain Cavin, Jacqueline Forbes, Hugh Wright, Liz Hunter, Alex Bickett, Ken Macleod, Dilys Kerr, Fraser Joss, Keith Joss, Mike Bradley, Claire Bradley, Malcolm McLean, Alex Wilkie, Annette Fabling, Linda Burns, Audrey Beggs, Keith Beggs, Robbie Soutar, Allison Smith, Marian Martin, Gary Watson, Ina Withers (part)

### **1.0 Apologies for absence**

Mark Taylor, Allwyn Crawford, Fiona Somerville, Hillary Sneddon, Alison Bennett, Billy Davidson, Fiona Wright, Jeanette McMenemy

### **2.0 Minutes of the 2020 AGM**

Adopted. Proposed by Dilys Kerr, seconded by Linda Burns

### **3.0 Matters arising**

None

### **4.0 President's Report**

The Report has been issued to Members in advance of the AGM. There were no comments or queries on the report. The Report is attached – Appendix A.

### **5.0 Accounts for the year 1<sup>st</sup> September 2020 to 31<sup>st</sup> August 2021**

The annual accounts have been issued to Members prior to the AGM.

Alex summarised the accounts for the meeting. It has been a good year for the club – the opening balance was around £45k with the closing balance around £51k. Income from subscriptions is around £30k and income from coaching is around £3k. The bank loan and the LTA loan amounts are included in the figures and are to be re-paid. On a query from Mike Bradley, Alex confirmed that the LTA loan was interest free to be paid back over 3 year, and the bank loan attracted a small amount of interest and to be paid back over 5 years. £8k was added to the sinking fund this year.

The Accounts are attached – Appendix B. These were proposed for acceptance by Hugh Wright and seconded by Liz Hunter. They were accepted unanimously

### **6.0 Election / re-election of Charity Trustees (maximum 6no)**

The following were elected to be Trustees for the coming year :->

Jacqueline Forbes, Mark Taylor, Liz Hunter, Hugh Wright, Dilys Kerr, Iain Cavin.

No further nominations had been received. All Trustees were approved at the meeting unanimously.

### **7.0 Election / re-election of Committee Members (maximum 4no)**

The following were elected to be Committee Members for the coming year :->

Alex Bickett, Annette Fabling, Fraser Joss, Alex Wilkie.

No further nominations had been received. All Committee Members were approved at the meeting unanimously.

### 8.0 Appointment of Office Bearers

The following were elected unanimously and unopposed:>

**President : Jacqueline Forbes.** Proposed by Iain Cavin; seconded by Hugh Wright

**Vice President : Alex Wilkie.** Proposed by Linda Burns; seconded by Ken Macleod

**Secretary : Iain Cavin.** Proposed by Jacqueline Forbes; seconded by Dilys Kerr

**Treasurer : Mark Taylor.** Proposed by Iain Cavin; seconded by Jacqueline Forbes

### 9.0 Appointment of Welfare Officer

**Allison Smith** was proposed by Claire Bradley; seconded by Dilys Kerr.

**Allison's** appointment was approved unanimously at the meeting.

### 10.0 Appointment of Independent Examiner

**Robert Kerr** indicated (through Dilys) that he was willing to continue in this role, however if someone else put themselves forward, he was willing to step down. **Gary Watson** offered his services for next year and this was unanimously accepted by the meeting. Robert was thanked for his work in this area over the past number of years.

### 11.0 Subscriptions for the year 2022/23

The proposed subscription levels have been issued to the Members in advance of the AGM. Hugh Wright confirmed that this would be the third year running that the fee levels had not been increased (although there was a 50% reduction last year due to Covid restrictions in play). The 10% discount for early payment however would be reduced to a 5% discount. There would still be a 50% discount for new Members.

The subscriptions were formally proposed by Hugh Wright and seconded by Jacqueline Forbes. With no objections, they were approved unanimously. The subscriptions are attached – Appendix C.

### 12.0 Club Development

The Club Development Report was distributed to the Members in advance of the AGM. Mike Bradley raised the question of an artificial grass covering to Court 4, stating that the playing side of tennis was more important than putting lots of money into our old clubhouse. When asked about demolishing our old clubhouse and building new, it was stated that with a price range of between £150k and £300k (more or less), the Trustees / Committee had no appetite for taking this on as a project. Accordingly, some money would have to be spent to maintain the existing clubhouse, refurbishing the changing rooms and toilets (as brought up by Linda Burns), and constructing a disabled toilet (to allow full access for disability tennis). [See also point 14.0 below on the possible increased need for covering Court 4].

Other faults pointed out at the meeting – trip hazard where the concrete is splitting on the veranda and doors sticking in the Ladies changing room / toilets. These to be brought up with our Property Maintenance Partner.

The report is attached – Appendix D.

**13.0 Coaching Report**

The Coaching Report was distributed to the Members in advance of the AGM. No comments or questions arose. The report is attached – Appendix E.

**14.0 A.O.C.B**

On the subject of Teams for next year, Linda Burns asked about the possibility of running a 3<sup>rd</sup> Ladies Team. Fraser Joss in turn asked about a 4th Gents Team. Dilyls stated that she was waiting on information from Tennis West (expected around 6<sup>th</sup> December) and then would talk over team requirements with those interested in running the teams next year. If there was going to be an increase in the number of teams playing next year, there would be greater demand for court space / time. This would possibly increase the need for artificial grass to Court 4 (as mentioned in 12.0 above).

With no further business, Iain Cavin thanked Jacqueline for leading us through this (again) difficult year and for chairing the AGM.

Minutes prepared by  
Iain Cavin, Secretary, Lenzie Tennis Club (SCIO)



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**Appendices**

- A. President's Report
- B. Accounts
- C. Subscriptions for the year 2022/23
- D. Club Development Report
- E. Coaching Report

## President's Report

Although once again Covid-19 had an impact on the club, in many ways, the 2020/21 tennis season was a very successful one for Lenzie Tennis Club. We have not only retained many of the new members who joined last year but we have even more members than last year. Currently we have 330 members.

The new courts and floodlights made tennis last winter so much more enjoyable and enabled play to continue throughout the winter season. The courts are well used, and it is great to see Social Tennis session well attended.

It was also very encouraging to see the number of players who entered the box league organised by Fraser Joss and Mark Taylor earlier in the year. A huge thanks to them both for a well organised event which encouraged competitive play in a traditionally quieter time at the club.

Another area of success was how our adult teams performed in the Summer Divisions.

The Ladies 1<sup>st</sup> Team finished 2<sup>nd</sup> in Division 3b and gained promotion to the 2<sup>nd</sup> Division.

The Ladies 2<sup>nd</sup> Team finished 1<sup>st</sup> in Division 7b and won both Division playoff matches to win the Division and promotion to Division 6.

The Gents 1<sup>st</sup> Team finished 1<sup>st</sup> in Division 7c and won both playoff matches to win the Division and promotion to Division 6.

The Gents 2<sup>nd</sup> team won Division 8 and reached the Division playoff and promotion to Division 7.

In the Autumn leagues the Ladies 1<sup>st</sup> team finished 4<sup>th</sup> in Division 3b.

The Ladies 2<sup>nd</sup> team finished 3<sup>rd</sup> in Division 5a, narrowly missing out by 1 set to finish 2<sup>nd</sup>.

The Gents 1<sup>st</sup> Team finished 1<sup>st</sup> in Division 4D.

The Gents 2<sup>nd</sup> team finished 2<sup>nd</sup> in Division 5C.

Fraser has also organised a box league tournament, "The Rhona Joss Tournament", this autumn in memory of his late Mum Rhona. Rhona was a former President and Treasurer of the club who we remember fondly. The sum of £740 has been raised for the MacMillan Cancer Charity so far (still time to donate). Thank you, Fraser, for all your efforts.

Now we have new courts and floodlights, upgrading the Clubhouse and the court perimeter is now the focus. Although ideally, we would like to rebuild the Clubhouse, after obtaining quotes, the costs involved were so high that unfortunately, rebuilding was deemed to be a non-starter. Especially given that funding opportunities are becoming more difficult to come by.

The Committee sought professional advice from an Architect and from building companies and the consensus was the Clubhouse building is structurally sound. The advice given is to refurbish the Clubhouse and outside in stages. Please see the attached Club Development report for more details.

Going forward, there are a number of areas that still require our attention. It is our hope that we will be able to continue renovating the Clubhouse and outside area. Although, the club finances remain in a reasonably healthy position, it does cost a significant amount each year to run the club. So, the Club will need to rely on our own funds both from membership fees and our own fundraising events.

Having said that, we are very fortunate to have been chosen by the Co-op as one of the local causes this year, from October 2021 to October 2022. If you are currently a member at the Co-op, please chose us as your cause when you shop at the Co-op. If you are not currently a member, please consider joining. Lenzie Tennis Club will receive 1p for every pound you spend on Co-op products.

Thank you to Liz Hunter for organising the 200 Club again this year.

Hopefully we will be in a position to hold some of our fundraising events such as our Quiz Night in 2022.

Again, on the courts maintenance side, we are grateful to Dave Skipp for all his hard work this year.

Thanks also to Alison Skipp our Head coach for running a great coaching programme for both junior and adult members. Alison has continued to play a big part in encouraging new juniors and adults to take out membership of the club.

Thank you to all the Committee and Trustees for all your hard work in the running of Lenzie Tennis Club. Without your hard work my role as President would be much more difficult. Thanks to our Membership Secretary Hugh Wright for his regular Newsletters and updates to members. Thanks to Dilys Kerr our Club Main contact/Covid Officer. Thanks to Iain Cavin our Club Secretary. Also, a big thank you to Alex Bickett for his work as Treasurer over the last three years.

Hopefully, by next summer we will see less restrictions and the Club will be able to hold more social events, Open Days and see a return of the LTA Great British Tennis Weekends.

Thank you for all your support this year and I hope you and your families continue to stay safe and well.

**Lenzie Tennis Club (SCIO)**

**Balance Sheet as at 31<sup>st</sup> August, 2021**

<b><u>2020</u></b>	<b><u>Fixed Assets</u></b>	<b><u>Cost</u></b>	<b><u>2021</u></b>
80	Land	80	80
	<b><u>Current Assets</u></b>		
45,082	Current Account		38,735
<u>-</u>	Sinking Fund		<u>12,000</u>
<u>45,162</u>	Total Assets		<u>50,815</u>
	<b><u>Current Liabilities</u></b>		
5,000	LTA Hardship Loan		4,167
<u>5,000</u>	Bank Bounce Back Loan		<u>4,722</u>
<u>10,000</u>	Total Liabilities		<u>8,889</u>
<u>35,162</u>	Net Assets		<u>41,926</u>
	<b><u>Capital Position</u></b>		
55,018	Brought Forward		35,162
<u>(19,856)</u>	Surplus (Deficit)		<u>6,764</u>
<u>35,162</u>			<u>41,926</u>

Prepared from the records of Lenzie Tennis Club (SCIO) and is a true reflection of the Club's financial position as at 31/8/21.



Robert Kerr  
Examiner  
6/11/21

**Lenzie Tennis Club (SCIO)**

**Income for Year Ended 31<sup>st</sup> August 2021**

<b><u>2020</u></b>	<b><u>Income</u></b>	<b><u>2021</u></b>
96	Club Championship Fees	-
1,616	Court Income (Rent from Coach)	2,973
-	Easter Camp	-
175	Summer Camp	-
135	E.D.C. Grant	300
387	Energy Supply Refund	40
43	Fundraising	895
260	Key Deposits	100
44	Match Balls (Players Contributions)	90
13,706	Subscriptions	30,239
74	Sundry Income	155
95	Ball Sales	219
900	200 Club	1,095
455	LTA Refund	-
24,000	Land Trust Grants	-
10,000	E.D.C. Covid-19 Leisure Grant Fund	-
<u>-</u>	Pay & Play	<u>176</u>
<b><u>51,986</u></b>		<b><u>36,282</u></b>

**Lenzie Tennis Club (SCIO)**

**Expenditure for the Year Ended 31<sup>st</sup> August 2021**

<b><u>2020</u></b>	<b><u>Expenditure</u></b>	<b><u>2021</u></b>
1,440	Affiliation and Competition Fees	810
960	Cleaning	1,060
368	Clubhouse Repairs	-
64	Coach Commission	274
493	Energy Supply	713
1,120	Ground Maintenance	3,246
280	Insurance	743
130	Leaf Blower	-
5	Key Refunds	-
468	Tennis Balls	323
-	Coaching Balls	-
60	Water Rates	-
760	Sundries	459
-	Tournament Entry Fees	-
138	Engraving	324
155	T.V. Licence	158
-	Website	104
114	Subscription Refund	-
249	Purchase of Keys	726
10,599	Halliday Lighting	617
45,346	Doe Sport	-
4,800	PSD (Project Management)	-
1,346	Viridor Fees	-
2,722	Land Trust Fees	-
225	200 Club	375
-	Floodlights	1,853
-	Court Painting	2,958
-	Clubhouse Maintenance	4,497
-	Court Maintenance	<u>10,278</u>
<u>71,842</u>		<u>29,518</u>

**Surplus for the Year £6,764**

**LENZIE TENNIS CLUB (SCIO)**  
(Scottish Charity No. SC049633)

**PROPOSED SUBSCRIPTIONS – SEASON 2022/23**

The following are suggested subscriptions for the season from 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023.

	<b>2021/22</b>		<b>2022/23</b>
FAMILY	£ 432.00 (1)	FAMILY	<b>£ 432.00 (1)</b>
ADULT	£ 199.00 (1)	ADULT	<b>£ 199.00 (1)</b>
ASSOCIATE	£ 104.00 (1,2)	ASSOCIATE	<b>£ 104.00 (1,2)</b>
STUDENT	£ 104.00 (1,3)	STUDENT	<b>£ 104.00 (1,3)</b>
JUNIOR (BORN 2003-2007)	£ 79.00 (1)	JUNIOR (BORN 2004-2008)	<b>£ 79.00 (1)</b>
JUNIOR (BORN 2008-2012)	£ 54.00 (1)	JUNIOR (BORN 2009-2013)	<b>£ 54.00 (1)</b>
MINI (BORN 2013 OR LATER)	£ 34.00 (1)	MINI (BORN 2014 OR LATER)	<b>£ 34.00 (1)</b>
ADULT + 1 CHILD	£ 138.00 (1,4)	ADULT + 1 CHILD	<b>£ 138.00 (1,4)</b>
ADULT + 2 CHILDREN	£ 172.00 (1,4)	ADULT + 2 CHILDREN	<b>£ 172.00 (1,4)</b>

- NOTES :
1. 5% Discount (approx.) would be available for early payment.
  2. Associate members may only play Monday to Friday 9a.m. to 6 p.m.
  3. Student Membership is available to a person who has a valid matriculation card.
  4. Adult must be parent/guardian/person over 18 years of age living at same address as child/children. **Children must be born 2009 or later.** Play only permitted Monday to Friday from 9a.m. to 7p.m, and Saturday and Sunday from 9a.m. to 2p.m. (Subscription is equal to associate plus mini/two mini memberships.)

ADDITIONAL NOTES:

- a) As a result of the Covid 19 pandemic continuing to impact in certain aspects during the 2021/2022 season the trustees and committee are recommending that there be no increase to the listed subscriptions for the 2022/2023 season. However the reduction for early payment will be reduced to 5%.
- b) Tennis Scotland expect member clubs to raise membership fees each year to maintain and increase their sinking fund. This sinking fund is to allow for anticipated ongoing upgrade of facilities.
- c) The club does not charge extra for the court lighting.

## Club Development Report

**30 November 2021**

Last year at the AGM we were so pleased to report that the playing side of the Club had been greatly improved through the installation of new floodlights and the laying of a new court playing carpet. Court 4 was also re-painted.

But – we didn't want to stop there. We have spent this past year concentrating on improving our remaining facilities – the clubhouse and club surrounds.

Planning and action continues apace and we were fortunate enough, after living on a shoestring budget for many years, to have a little money in the bank to be able to implement some of our plans.

At the end of last year we had the trees outside the south end of Court 4 removed. This opened up the area, but the main advantage was to reduce the leaves, pine needles and debris falling on the court, and reduce the dampness and moss on the playing surface. To assist playing visibility and the closing off of the court, large windbreaks have recently been erected.

A new fence was erected (replacing the old fence) by Doe Sports, the contractor who laid the carpet surfacing, on the East side of court 1 next to the car park. Included with the fence – 2 gates, one for pedestrian access directly to the courts and the second for vehicular access for possible ambulatory access and court maintenance (tractor) access.

Improvements to the car park area continued after erection of the new fence. The paved area at the clubhouse entrance was renewed and enlarged to be able to install a bike rack (which will be installed shortly) and then more recently the path from the courts to the council path was straightened and renewed.

As we have been having difficulty obtaining prices for works and tying down contractors to do the works, we were fortunate enough, thanks to Christine Salmond (one of our long term Members), to meet with a company called The Property Renovator. They have been very helpful in moving us forward through a number of projects and providing costs looking ahead. We show them on our website as one of our Partners.

They moved in very quickly to sort out a dampness and collapse problem with the ceiling in the Gents Changing Room. We were happy with the quality of the work they carried out and the cost of the work. They also carried out phase 2 of the car park path works when the first cost received from another company was too high.

Another priority within our current Business Plan was to increase the amount of storage accommodation in the Clubhouse. With the coaching equipment and the maintenance equipment sharing the same small cupboard, this was unsatisfactory. Our Contractor constructed a new storage cupboard within the Junior Room and this will be used for coaching equipment moving forward (shelving still to be installed). This will free up more space in the old cupboard for our maintenance equipment.

Planning of future projects continues to progress. A price has been received from our Contractor for over-cladding the clubhouse fascia with PVC and this is expected to go ahead before Winter really hits us. The bicycle rack has still to be fixed in position. Potholes in the access lane will be filled in the near future.

Planning for the remainder of the Clubhouse is ongoing, including a heating system, improved building insulation, further storage, toilets refurbishment, changing room refurbishment and general improvements.



## Coaching Report November 2021

Coaching sessions are going from strength to strength with excellent feedback from you so thank you to everyone for their hard work & continued support.

Pro Sharp Tennis currently has sessions on offer for everyone. From tots tennis to cardio tennis & much more! We run coaching every week day Monday to Friday. Although quieter now for the winter term every session is still well attended.

We have introduced an indoor option on a Friday at Lenzie Old Parish Church which I see becoming busier Jan to Mar 2022 as the weather worsens.

Regular coaching team @ Lenzie consists of  
Alison, Dave, John, Fraser & Joe.

Invite squads - we are working hard to assess & introduce some new players to these sessions for the new 2022 season. A lot of our juniors will be moving up age groups from Jan 2022. In particular we are looking for red ball players 8U. If you think your child has a talent, hard work ethic & would benefit from attending an invite session please get in touch with Alison direct. Invite sessions are match play & tactical based for our junior players. This gives juniors the opportunity to train as a team & represent our club in upcoming junior matches.

Junior Teams - We have had great season with junior teams entered across the board in the West of Scotland summer & winter leagues. Most recent teams competing in the winter league are our 8U, 9U, 14U & 18U. Players have all worked hard & lots of great matches have been played - well done! A special thank you to our parents & team captains that have worked so hard with me to make these matches possible. Well done again to our 12U girls' team on winning their summer league this year - fantastic achievement!

January 2022 will see our mini players 8U & 9U continue to compete indoors against other West of Scotland clubs. 10U leagues & older will start later in Mar / Apr time 2022. Again we hope to field teams across as many age groups as we can that court availability allows.

Our annual Junior Christmas party & awards ceremony will take place again this year.

Awards will be:

Most Improved

Best Sports person

Hardest Worker

Player of the Year 2021

Festive Adult Doubles Tournament will be offered again this year & we hope to get a good turn out & bring some Christmas spirit to the event!

Thank you for everyone's hard work this year & here's to another great season with Pro Sharp Tennis at Lenzie Club Tennis.

Kind regards,

Alison  
Head Coach  
Pro Sharp Tennis