

CONSTITUTION OF LENZIE TENNIS CLUB.

1. **NAME.** The name of the Club shall be `` **Lenzie Tennis Club.**''
2. **OBJECTS.** The objects of the Club shall be :
 - a) to provide facilities for the playing of tennis to improve the conditions of life for the people of Lenzie, and
 - b) to promote the sport of tennis through community participation in the same.
3. **MEMBERSHIP.** Membership is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation, political or other opinion.
4. **CATEGORIES OF MEMBERSHIP.** The Membership of the Club shall consist of :-
 - a) **Adult Members** - available to those who have attained the age of 18 years by the 31st December of the previous year.
 - b) **Junior Members** - available to young persons who have reached the age of 8 years by 31st December of the previous year. Young persons under 8 years of age may be admitted to Junior Membership with approval of the General Committee, which would normally be given on the recommendation of the coach(es.)
 - c) **Mini Members** - available, as agreed by the general Committee, to young persons who have not reached the age of eight by 31st December of the previous year, and who have not already been admitted to Junior Membership.
 - d) **Associate Members** - available to Adults who can play only on weekdays before 6p.m.
 - e) **Student Members** - available to an individual who has a valid matriculation card.
 - f) **Family Members** - available to Adults, including their spouses, or partners, and children who were under 18 years of age on 31st December of the previous year.
 - g) **Adult and Child Membership** – available to one parent or guardian or person over 18 years of age plus 1 or 2 children all living at the same address. Restricted playing times applicable. (See Club Rules.)
 - h) **Temporary Members** - The General Committee shall have the power to confer the privileges of the Club on visitors and others for periods not exceeding one month at a time subject to such conditions as they think fit. Those on whom this privilege is conferred shall be known as Temporary Members.
 - i) **Honorary Life Members** - On the recommendation of the General Committee, the Club in General Meeting may, as a mark of respect or of appreciation for services rendered, elect anyone a Life Member of the Club without payment of subscription and without regard to age. Not more than two such Life members may be elected in any one year.
5. **VOTING RIGHTS.** Only Adult Members, Family Adult Members, and Honorary Life Members shall have a vote or voice in the management of the affairs of the Club.
6. **OFFICE BEARERS.** The Office Bearers of the Club shall comprise a President, Vice President or Vice Presidents, Hon. Secretary and Hon. Treasurer (two of which offices may be held by one person excepting President being jointly a Vice President) and not more than eight of a Committee in which a Match Secretary shall be included. Said Office Bearers and Members of Committee shall form the General Committee of the Club and shall be appointed at the Annual General Meeting of the Club. They shall hold office for one year, but shall be eligible for re-election. The General Committee may fill vacancies in their number occurring during the year.
7. **POWERS OF GENERAL COMMITTEE.** The Management of the Club and of its affairs shall be under the exclusive control of the General Committee who shall have all the necessary powers without qualification, other than that before authorising the sale or purchase of any heritable property belonging to the Club it shall be bound to convene an Extraordinary General Meeting of the Members and have the sale or purchase approved by two-thirds of the Members present and entitled to vote, and valid votes submitted by proxy to the Club's President not less than 24 hours before the meeting. The Club shall have the power to borrow money for any purpose of which the General Committee approves and which will be for the benefit of the Club.

8. **TRUSTEES OF THE CLUB.** The whole property, both heritable and moveable belonging to, or which may hereafter be acquired by the Club shall be vested in the President, Secretary and Treasurer for the time being who shall ex officio hold the same rights as Trustees and shall deal with the same as may be directed by the Committee.
9. **CHAIRMAN OF GENERAL COMMITTEE.** At all meetings of the General Committee the President, or in his/her absence a Vice President, shall take the Chair. In their absence the meeting shall elect a Chairman. At all meetings the Chairman shall have a casting vote as well as a deliberative vote.
10. **HONORARY SECRETARY.** The Honorary Secretary shall record, in a Minute Book, or electronically, full and correct proceedings of all General and Committee Meetings and shall carry out all instructions given to him/her at such meetings. He/She shall conduct the correspondence of the Club and be responsible for the safe custody of all records.
11. **HONORARY TREASURER.** The Honorary Treasurer shall receive and disburse all monies due to and by the Club. He/She shall keep correct books and accounts showing the financial affairs and intrusions of the Club. He/She shall close the books annually on the last day of August and shall forward a copy of the financial statement to every member of the General Committee.
12. **ANNUAL AUDIT.** The Balance Sheet presented at the A.G.M. by the Treasurer for the financial year ending on the aforementioned date shall have been passed by the Independent Examiner or Independent Examiners who shall be elected annually.
13. **ADMISSION OF MEMBERS.** Applications with appropriate subscription payment(s) shall be sent to the designated committee member for the purpose of being reported to the General Committee which alone shall have the power to admit Members. The designated committee member shall notify all new Members of their admission to the Club, their entitlements according to their class of Membership, and that they shall be bound by the Constitution of the Club.
14. **SUBSCRIPTIONS.** The Entrance Fees and Annual Subscriptions of all Members shall be decided by members in General Meeting. Payment of annual subscriptions is due on or before 1st April for the season then commencing. The Committee shall have the power to terminate the membership of any member whose subscription is not paid by 31st May. Notice will be sent to such members requesting return of any clubhouse key and informing them that British Tennis will be advised that their membership of Lenzie Tennis Club has ceased.
15. **SPECIAL SUBSCRIPTIONS.** The General Committee shall have power to modify the annual subscription of any new member of any category who may be admitted after 30th June in any year. In cases of genuine hardship the Trustees have discretion to reduce or waive membership fees.
16. **DISTRIBUTION OF RULES AND CONSTITUTION.** Each Member shall on admission be furnished with a printed copy of the Club Rules. He/She will also be advised that a copy of the Constitution of the Club is displayed in the Clubhouse and that a printed copy will be supplied on request.
17. **RESIGNATIONS.** Members intending to resign must give notice in writing to that effect to the Honorary Secretary, or designated committee member, before 1st April of the season then commencing, otherwise they will be liable for their subscription for the current year.
18. **MATCH COMMITTEES.** The selection of players for matches with other Clubs shall be in the hands of Match Committee(s), which Committee(s) shall be appointed by the General Committee. Match Committee(s) shall have power to fill vacancies occurring in their number during the year.
19. **ANNUAL GENERAL MEETING.** The Annual General Meeting shall be held in November each year. At this meeting the Office bearers and General Committee shall be appointed, a report by the General Committee and the financial statement of the Club's affairs submitted and any other competent business transacted. At least seven days' notice should be given of this meeting.

20. **EXTRAORDINARY GENERAL MEETINGS.** The General Committee may, whenever they think fit, call an Extraordinary General Meeting of the Club and they shall be bound to do so upon requisition in writing signed by not less than seven Members. This requisition shall be addressed to the Honorary Secretary and shall express the object of the meeting proposed to be called. The General Committee shall thereupon convene an Extraordinary General Meeting which shall be held within 28 days from the date on which the Honorary Secretary received the requisition.
21. **NATURE OF MEETINGS.** Seven days' notice at least of Meetings of the Club shall be given to every Member, and in the case of an Extraordinary General Meeting the calling notice shall specify the objects and business of the meeting, and no business other than that in the notice shall be transacted thereat.
22. **QUORUM.** The quorum for the Annual General Meeting shall be twelve voting Members present and for the Extraordinary General Meeting twelve voting Members present. The quorum for General Committee Meetings shall be five Members present.
23. **DISBURSEMENTS ETC.** No member of the Club, except the Honorary Secretary, Honorary Treasurer and President shall be entitled to make disbursements, order goods or incur accounts in the name of the Club, or in any way to pledge the credit of the Club unless previously authorised in writing by the General Committee.
24. **EXPULSION.** At a General Meeting called in terms of Rule 19, the Members present shall have the power, by a vote of two-thirds of their number, to expel a Member from the Club, providing a reasonable cause has been shown.
25. **ALTERATION OF CONSTITUTION.** Alterations to this Constitution shall be made at the Annual General Meeting, or at an Extraordinary General Meeting called for the purpose, by at least two-thirds of the voting Members present. A fortnight's notice of the proposed alterations shall be given in writing to the Honorary Secretary and shall be intimated by him/her to the Members in the notice calling the meeting.
26. **DISSOLUTION.** If the Committee by a simple majority decide at any time that on the ground of expense or otherwise it is necessary or advisable to dissolve the Club it shall call a General Meeting in accordance with Rule 19. If such a decision is confirmed by a three-quarters majority of the votes cast in relation to the resolution at such a meeting the committee shall sell such assets of the Club as it may consider appropriate for the best price reasonably obtainable and settle the debts and liabilities of the Club. Any assets remaining after the satisfaction of such debts and liabilities shall be given or transferred to such other organisation or organisations having objects similar to the objects of the Club to be used exclusively for charitable purposes.
27. **ASSETS.** None of the organisation's assets may be distributed or otherwise applied (on being wound up or at any other time) except to further its charitable purposes.
28. **SERVICE OF NOTICES.** Every notice issued in terms of this Constitution shall, if sent through the post, be deemed to have been served at the time at which in the ordinary course it would normally be expected to arrive. Any Member changing address shall notify the same in writing to the Honorary Secretary or designated committee member, and failing such intimation, all notices sent to the last address shall be held as having been duly delivered.
29. **LTA DISCIPLINARY CODE.** The Club and its members shall at all times be bound by the Lawn Tennis Association Disciplinary Code.
30. **CLOTHING.** The club allows players to wear coloured tennis and sports clothing.

31. **EQUALITY.** The Club operates an Equal Opportunities Policy where no one is denied the right to equal access on the grounds of age, race, creed, colour, gender, disability, occupation, religion, sexual orientation or political persuasion or marital status or having or not having dependants. There is equality of opportunity in terms of the playing rights of members as detailed in the Club Rules under each category of membership, and the rights of members as per clause 4 of this Constitution, to attend general meetings, to vote and to hold office.
32. **SAFEGUARDING.** The Club is fully committed to safeguarding the welfare of all children, young people and vulnerable adults using its facilities. It recognises the responsibility to promote safe practice and to protect children, young people and vulnerable adults from harm abuse and exploitation. Staff and volunteers will work together to embrace difference and diversity and respect the rights of children, young people and vulnerable adults.
33. **CHARITABLE PURPOSE AND CHARITABLE OBJECT.** The expressions ‘charitable purpose’ and ‘charitable object’ shall mean a charitable purpose under section 7 of the Charities and Trustee Investment (Scotland) Act 2005 which is also regarded as a charitable purpose in relation to the application of the Taxes Acts.